

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
May 28, 2013

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2013 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present:	Sandra Criscenzo	Richard Formicola
	Brian McCourt	Robert Schiffer
	Peter Triolo	Maryalice Thomas
	Timothy Thomas	
	William Sullivan	

Excused: James Canellas

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

BOARD SECRETARY'S REPORT

Approval of Minutes

Approve the minutes of the following regularly scheduled public meetings:

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

April 9, 2013

Roll Call: 7 Yes (Formicola, McCourt, Dr. Thomas, Mr. Thomas, Triolo, Criscenzo, Sullivan
1 (Abstain)

Motion – Mr. Triolo, seconded – Mr. Thomas . . .
April 30, 2013

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Induction of Ms. Florence Mahon and Mr. William Brady into the Education Hall of Fame.

The following items were discussed:

Memorial Day Ceremony

Meeting with Waldwick Administration – The Board Representatives spoke about

Sending/Receiving relationship. The discussion included issues regarding space, possible co-op on course offerings. The Administrators will look into this over the summer.

SUPERINTENDENT'S REPORT

Dr. Cirasella acknowledged Megan Tupaj for winning the Bergen County poetry essay contest.

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

+1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0409303 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: 6 Yes (Formicola, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)

2 Abstain (McCourt, Triolo)

Motion – Mr. Schiffer, seconded – Dr. Thomas . . .

+2. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0412001 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: 7 Yes (Formicola, McCourt, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)

1 No (Triolo)

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

+3. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0419207 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: 6 Yes (Formicola, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)
2 Abstain (McCourt, Triolo)

Open to the Public:

Mrs. Sue Opderbeck wanted to discuss the job descriptions for the Advisors and Clubs that will be voted on at tonight's meeting under Personnel I +1. Mrs. Opderbeck wanted to know what effect will this have on our students. Dr. Cirasella answered there will be no changes that dramatically change time(s), but give more opportunity for students. There are no changes that encroach on student time.

Board resolutions related to hiring for the 2012-2013 and 2013-2014 school years will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

APPENDIX

Motion – Dr. Thomas, seconded – Mr. Schiffer . . .

To approve the following block motion:

1. Approve the following addition to the list of substitute teachers for the 2012-2013 school year:

*Jannine DeMeritt
+ (s) **Laurie Kamp**

*= NJ certification
(s) County Substitute certification

2. Approve the additional list of Fall Coaching appointments **for the 2013-2014 school year**, as per the attached appendix (support material attached). A-2
3. Approve the reappointment of Dr. Everett Schlam, School Physician, for the 2013-2014 school year. His yearly rate will be \$4,500.
4. Approve the non-tenured reappointment of Christopher Swank as the Buildings & Grounds Supervisor for the 2013-2014 school year (salary to be determined).
5. Approve the non-tenured reappointment of Ristem Sela as the Computer Technician for the 2013-2014 school year (salary to be determined).

6. Approve the non-tenured reappointment of Jay Esposito as the Media Technician at the High School. He will work 25 hours per (salary to be determined, pending completion of MPEA negotiations), effective September 1, 2013 through the last day of school, as per the approved calendar.
7. Approve the reappointment of the following non-tenured Confidential Secretary for the 2013-2014 school year (salary to be determined):

Susan Schlosser, Secretary to the Director of Curriculum, Instruction & Assessment
8. Approve the reappointment of the following tenured Confidential Secretaries, for the 2013-2014 school year (salaries to be determined):

Anne Schaper, Secretary to the Superintendent of Schools
Barbara Pierro, Secretary to the Business Administrator
9. Approve the tenured reappointment of all Clerk/Secretaries for the 2013-2014 school year, as per the attached appendix. **A-9**
10. Approve the non-tenured reappointment of all Instructional Aides for the 2013-2014 school year, as per the attached appendix. **A-10**
11. Approve the reappointment of all non-tenured full-time Custodial/Maintenance personnel for the 2013-2014 school year, as per the attached appendix. **A-11**
12. Approve the non-aligned salary schedule for the 2013-2014 school year, as per the attached appendix. **A-12**
13. Approve the reappointment of all non-aligned staff for the 2013-2014 school year, as per the attached appendix **A-13**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- +14. Approve the recommendation of the Interim Director of Special Services for the appointment of the following high school teachers to provide home instruction for a high school special education student. They will be paid as per Schedule D of the MPEA contract, effective retroactive from May 13, 2013 through June 26, 2013:**

**Constantine Eliopoulos
Nancy DeRitter
Jenni Harmon
Patricia Homsany
Kristy Victory**

- +15. Approve the appointment of Jean Sgambati as a Building Aide in the Highland School. She will be paid at the approved hourly rate, effective May 29, 2013 through June 26, 2013.**
- +16. Approve the appointment of Stacy Garvey with the designation of Public Agency Compliance Officer for the 2013-2014 school year (support material attached).**
- +17. Approve the staff appointments for the Extended School Year Program, effective July 1 -31, 2013, which is attached as an appendix:**

A-17

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- +18. Approve the appointment of Johanna Pittenger as a School Social Worker for the district. She will be paid on the MA Step 3 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

- +19. Approve a paid maternity leave for Paula Didyk, elementary school teacher, effective September 3–September 4, 2013; an unpaid New Jersey Family Leave effective September 5, 2013 through November 27, 2013 and an unpaid child care leave, effective November 28, 2013 through June 30, 2014 (support material attached).**
- +20. Approve a paid maternity leave for Patricia Sicree, Speech Therapist in the elementary schools, effective September 3, 2013 through September 16, 2013; a paid child care leave effective September 17, 2013 through October 11, 2013; an unpaid New Jersey Family Leave, effective October 14, 2013 through January 15, 2014 and an unpaid child care leave effective January 16, 2014 through June 30, 2014 (support material attached).**
- +21. Approve the appointment of Thomas Treta as a part-time Maintenance worker. He will be paid at the approved hourly rate, effective July 1, 2013 through June 30, 2014.**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- +22. Approve the following appointments as summer Custodial/Maintenance workers. They will be paid at the approved hourly rate, effective July 1, 2013 through August 31, 2013:**

**Michael Formicola
Robert Greer
Patrick Hagerty
Geoffrey Hildebrandt
Michael Koeller
Ethan Monroe
Ben Ryan
Andrew Vassallo**

**Tyler Vassallo
Patrick Weaver**

Roll Call: 6 Yes (McCourt, Schiffer, Mr. Thomas, Triolo, Criscenzo, Sullivan)
2 Abstain (Formicola, Dr. Thomas)

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +23. Approve the appointment of the following summer Custodial substitute workers. They will be paid at the approved hourly rate, effective July 1, 2013 through August 31, 2013:**

**Chris Damsma
Derrick Gordon
Chris Montanaro, Jr.**

- +24. Approve the appointment of the following part-time Custodians. They will be paid at the approved hourly rate, effective July 1, 2013 through August 31, 2013:**

**James Addice
Peter Hemans
Connor McGlade
Chris Montanaro**

- +25. Approve the appointment of the following part-time summer Bus Drivers. They will be paid at the approved hourly rate, effective July 1, 2013 through August 30, 2013:**

**Kazimierz Majewski
Louis Pellegrino
Samuel Schaper
Margaret Soto**

- +26. Approve the appointment of Paul Versnel as a summer substitute Bus Driver. He will be paid at the approved hourly rate, effective July 1, 2013 through August 30, 2013.**

- +27. Approve the appointment of the following part-time summer Bus Aides. They will be paid at the approved hourly rate, effective July 1, 2013 through August 16, 2013.**

**Nancy DeRitter
Alberta Dykstra
Lori Menken
Laura Vierheilig**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-1. Accept the resignation of Jenni Harmon as a Special Education teacher in the high school, effective June 30, 2013 (support material attached).**

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2013, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

2. Approve the following block motion:

a. April 2013 Continuing Education claims in the amount of \$57,873.37.

b. April 2013 cafeteria claims in the amount of \$28,197.27.

c. May 2013 claims in the amount of \$356,981.57.

3. Approve the following block motion:

a. First May 2013 payroll in the amount of \$558,888.88.

b. Second May 2013 payroll in the amount of \$517,671.99.

4. Approve the April 2013 direct pays in the amount of \$302,294.82.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

5. Approve the financial reports of the Board Secretary, according to prescribed accounting procedures, for the period April 1-30, 2013, which are attached as an appendix. B-5

6. Approve the transfers between accounts for the period April 1–30, 2013, which are attached as an appendix. B-6

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt. . .

7. Approve the schedule of tax payment requests from the Borough of Midland Park for the 2013- 2014 school year (support material attached).

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

8. Approve the appropriation of Extraordinary Aid into the 2012-2013 Budget in the amount of \$85,450 to Account # 11 000 266 390 00 00 Purchase Professional/Technical Services Security. These funds will be used for a district-wide security system upgrade.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

- +9. **Approve the decommissioning of the following technology equipment:**

Item 1913 - 3M Book Security unit in the MPHS Media Center

Roll Call: All Yes

10. This item was withdrawn from the Agenda.

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

- +11. **Approve the following resolution:**

WHEREAS the Midland Park Board of Education (Board) is desirous of being in compliance with the requirements of PL 2012 Chapter 55 “Energy savings Improvement Program”(ESIP); and the Board may utilize Competitive Contracting (C.18A:18A-4.1 et seq.) in lieu of public bidding for the selection of a DPMC qualified Energy Services Company (ESCO); and

WHEREAS the Board has received a completed independent energy audit in accordance with the requirements of the ESIP legislation; and

WHEREAS it is the requirement of Competitive Contracting (C.18A:18A-4.1 et seq.) that a committee be formed in order to receive, evaluate and recommend a qualified ESCO to implement the ESIP; and now

THEREFORE, BE IT RESOLVED, that the School Business Administrator and the Superintendent be authorized to establish a Request For Proposal (RFP) for approval by the Board of Public Utilities (BPU); and

BE IT FURTHER RESOLVED that upon approval of the RFP by the BPU, (C.18A:18A-4.1 et seq.) the Board hereby authorizes the School Business Administrator to establish such a selection committee for the purposes stated herein and is also authorized to publically advertise for the selection of a qualified ESCO via the Competitive Contracting process.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

- +12. **Approve the resolution for equipment financing with Global Strategic LLC, which is attached as an appendix.**

B-12

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

- +13. Approve the increase of the financial pay-out limits for the following consultants for the 2012-2013 school year:**

- a. Board Architect \$50,000**
- b. Technology Consultant \$20,000**

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

- 1. Approve the following staff members requesting workshop attendance (support material attached):**

Name	Workshop	Location	Cost	Date
Stacy Garvey	Annual NJASBO Conference	Atlantic City, NJ	\$750.00	June 5 – 7, 2013
Constantine Eliopoulos	AP Psychology Training	New York, NY	\$934.00	July 8-12, 2013
Danielle Bache Marie Cirasella Christina Gouraige	Preparing for Teacher & Principal Evaluation: SGO's & Assessments	Montvale, NJ	\$280.00 \$280.00 \$280.00	July 9, 11, 2013

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

- +2. Approve the recommendation of the Interim Director of Special Services for the continuation of home instruction for one high school regular education student, effective retroactive from May 10, 2013 through June 26, 2013.**
- +3. Approve the recommendation of the Interim Director of Special Services for the placement of one high school regular education student on bedside instruction, effective retroactive from May 15, 2013 through approximately June 26, 2013.**
- +4. Approve the recommendation of the Interim Director of Special Services for the special education placements and transportation for the summer of 2013, which is attached as an appendix.**

C-4

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

- +5. Approve the proposed overnight trip for the high school Track Team to compete in the State Championship Meet in Egg Harbor, NJ from May 31 – June 1, 2013 (support material attached).**

Roll Call: All Yes

D. Policy Committee – (T. Thomas, Chairperson)

No Report.

E. Legislative Committee – (J. Canellas, Chairperson)

Mr. Sullivan reported that the Assembly passed the binding –arbitration bill -S2163. This bill would provide tenure-like protection to non-certificated staff such as teacher assistants (Instructional Aides, bus drivers, building aides, security aides, etc. This bill is on the Governor’s desk now.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

No Report.

G. Negotiations Committee - (B. McCourt, Chairperson)

There is a meeting scheduled for June 11th, 2013.

H. Public Relations Committee – (P. Triolo, Chairperson)

No Report.

I. Personnel Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, seconded – Mr. Schiffer. . .

+1. **Approve the following job descriptions for Advisors to Activities and Clubs, which are attached as an appendix: I-1**

7th & 8th Grade Class Advisor
9th & 10th Grade Class Advisor
11th & 12th Grade Class Advisor
Advanced Chemistry Team Advisor
Art Club Advisor
Biology Club Advisor
Biology Team Advisor
Chemistry Team Advisor
Chess Club Advisor
Choral Advisor – Madrigals
Drama Advisor
Drama Producer
French Club Advisor
Gay-Straight Alliance Advisor
High School Newspaper – Panthers’ Pause
Interact Club Advisor
IR&S Advisor
Library Club Advisor

Literary Magazine Advisor
Marching Band Advisor
Math Team Advisor
Middle School Newspaper Advisor
Musical Assistant – Choral
Musical Assistant – Choreography
Musical Assistant – Instrumental
Musical Director
Musical Producer
National Honor Society Advisor
Peer Leadership Drug Alcohol Advisor
Pep Club Advisor
Physics Team Advisor
Poetry Club Advisor
Recycling Club Advisor
Scholarship Awards Advisor
Senate Advisor
Spanish Club Advisor
Stage Crew Advisor
Take Action Advisor
Underclass Awards Scholarship Advisor
Yearbook Advisor – Publication
Yearbook Advisor
Coaches

Roll Call: All Yes

J. Liaison Committee

High School PTA - (S. Criscenzo)

The following items were reported on:

There is a new slate of officers for the 2013-2014 school year, as follows:

Mary Keenan	President
Sue Flynn	Vice President (grades 9-12)
Lena Padovano	Vice President (grades 7-8)
Eric Moore –	Treasurer
Marianne Vannelli	Corresponding Secretary
Kierstin Meyer	Recording Secretary

Market Day pick-up is on 5/31/13 from 5:00 – 6:00 p.m. in the MPHS cafeteria.

The scholarship committee has received 25 terrific applications for the 3 PTA college scholarships. The 3 applicants will ultimately be awarded a PTA scholarship at the Senior Awards dinner on June 5th..

Prom goes will Walk the Red Carpet on Thursday, May 30, 2013.

MPTV – Channel 77 will be filming the event. Tune in at 8:00 p.m.

Elementary School PTA- (P. Triolo)

No Report.

Booster Club – (T. Thomas)

Track athletes participating in States;
Softball and baseball finished very strong.

Performing Arts Parents – (J. Canellas)

No Report.

Special Education – (W. Sullivan)

No Report.

Education Foundation – (M. Thomas)

No Report.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (K. Peterson/ Harrison DeKnight)

Magical program tomorrow night.

Borough Town Council – (W. Sullivan & S. Criscenzo)

No Report.

K. Old Business

None

L. New Business

Motion – Mr. Schiffer, seconded – Mr. McCourt. . .

To go into closed session after the meeting of May 28, 2013 and before the meeting of June 4, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Mr. Sullivan invited the public to address the Board.

Mr. David Opderbeck, representing parents of students who are in the music programs, asked about the status of band trips being approved.

Ms. Criscenzo answered this was reviewed at the Curriculum meeting. A motion will be on the next agenda on June 4, 2013.

A discussion ensued on the reason for committee review and questions.

Ms. Shannon Monahan voiced her concern about there being questions about the California trip. The program is very valuable to children. They look forward to these trips. They are very important to kids and parents who work to support the program.

Mr. Sullivan answered that we are very proud of what we offer to the students. The Board members have a right to ask questions before voting on any item.

Ms. Sandy Peterson congratulated the Concert Band comprised of 29 Seniors who are graduating.

In addition, she wanted to know if personnel openings are posted. Ms. Garvey replied personnel openings are posted in individual offices (main) and Board of Education Office.

Ms. Peterson also asked why attachments are not distributed with the agenda.

Mr. Sullivan responded that each District does things differently. In Midland Park attachments and appendices are available after they are approved by the Board.

Ms. Stephanie Coppola questioned the designated spot for the band trailer and why is it back in the parking lot.

Ms. Garvey replied that there was a complaint to the Building department by a neighbor. We are trying to work with the neighbor to only park there during the season. The Principal has spoken to this neighbor several times.

Motion –To recess to closed session at 9:15 to discuss HIB cases.

The Board resumed its public session at 10:12.

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 10:15 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary